



RULES AND REGULATIONS

It is the intent of the UNACU Club that these Rules and Regulations are to be for the enjoyment of the Club by its members, their families, and their guests. (For the purposes of these Rules and Regulations, the terms "members" and "membership" include both shareholders and those to whom the Club has extended privileges of membership.) The obligations of enforcing these Rules and Regulations for the good of all users is placed primarily in the hands of the staff who are responsible to ensure that members receive all the courtesies, comforts and services to which they are entitled. It is the responsibility of the membership to be familiar with and to abide by these Rules and Regulations, at all times.

GENERAL CLUB RULES

1. All Members and guests must abide by all the rules established by the UNACU Club as they may be amended from time to time. Members are responsible for ensuring that their family members and guests comply with all rules of the Club and act properly at all times.
2. No member or group of members acting in concert shall allow a guest to frequently use the Club as a substitute for membership or in violation of guest rules..
3. Alcoholic beverages on the premises are to be purchased through the Club only and will not be sold to any person not legally permitted to purchase them or to any person who is deemed to be intoxicated or considered by staff to be over served. .
4. Proper attire, decorum and consideration of the comfort of others must be observed at all times. Members and guests are not to interfere with the enjoyment of the Club by Members.
5. Members are not allowed in the golf cart and golf club storage areas, golf course maintenance areas, kitchen or other service areas of the Club.
6. Dogs and other pets, with the exception of guide dogs, are not permitted on the Club property without the prior approval of the General Manager. If permitted, such dogs or other pets must remain under control at all times and the member is responsible for any damage caused by the dog or other pet.
7. All food and beverages consumed in the Club facilities must be purchased at the Club; outside food and beverage is not permitted. No one may bring wine, alcohol, or beer to the club for consumption or use. No drugs or narcotics of any type or kind are permitted without having been legally prescribed by a licensed doctor.
8. Members and their guests may not abuse any other Member, any of the Club's employees, verbally or otherwise. All employees of the Club are under the supervision of the General Manager, and no member or guest shall reprimand any employee, request any employee to perform personal tasks while on duty, or send any employee off the Club property for any reason. Any employee not rendering courteous and prompt service should be reported to the Senior computer services international. All such reports will be given prompt attention.
9. Self-parking is permitted only in areas clearly marked for parking. Parking must be confined to spaces designated in the parking lot. Parking on grass areas or in any way which blocks

normal flow to traffic is not permitted. "No Parking" signs must be observed. The Club is not responsible for any loss or damage to any private property stored within a

10. Advertisements in any form are prohibited on the Club Facilities and shall not be posted or circulated at the Club.
11. Petitions may not be originated, solicited, circulated or posted on the Club Facilities.
12. There shall be no solicitation in the name of, or on behalf of the Club for any purpose.
13. Smoking is not permitted indoors except where designated.
14. Loud or insulting language is not tolerated at any time.
15. Firearms and all other weapons are not permitted on the Club property at any time.
16. Complaints, criticisms or suggestions relating to the operations of the Club should be addressed to the General Manager or President of the Club, and not to the staff.
17. The roster of members at the Club is the property of the Club. The membership roster shall not be used or given to anyone by a member for any reason whatsoever.
18. Violation of any of these rules or conduct prejudicial to the best interest of the Club will subject the violator to disciplinary action in accordance with the Bylaws.
19. The Club personnel have full authority to enforce these Rules and Regulations and any infractions will be reported to the General Manager.

The Senior computer services international reserves the right to amend these Rules and Regulations when necessary and will notify the membership of any change.

CLUB CHARGES AND MEMBER PAYMENTS

1. A Club account number will be issued to each member.
2. All charges must be signed legibly by the person making the charge and the members last name and Club account number must printed on the charge ticket. All charge tickets must be signed. Guests and employees are not permitted to sign charge tickets on behalf of members.
3. Members are responsible for the payment of all charges made by their family members and guests.
4. It is the responsibility of each member to retain receipts for charges incurred at the Club. Receipts will only be mailed upon request if a charge is disputed.
5. All fees, food, beverage, merchandise and services of the Club charged to the member's Club account, will be billed monthly, and shall be due upon receipt and shall be deemed delinquent if not paid by the twentieth day of the month in which the statement is mailed.

Past due bills will accrue a late fee each month plus interest at amounts established by the Club. Members who have not paid their bills in full by the end of the month will have their names posted and will have all privileges suspended until rectified.

6. If the Club account of any member is delinquent, the Club may take whatever action it deems necessary to effect collection. If the Club commences any legal action to collect any amount owed by a member, or to enforce any other liability of a member to the Club, and if judgment is obtained by the Club, the member shall also be liable for all costs and expenses of the legal action and reasonable attorney's fees and paraprofessional fees upon trial and upon appeal.
7. The Club may suspend membership privileges for failure to pay dues, fees, dining minimums, charges or any other amount owed to the club in a proper and timely manner. Membership privileges may be suspended if Club accounts are not paid in full by the twentieth day of the month. The Club may, in its discretion, determine not to seek the suspension of the privileges of membership or use privileges. Such determination shall not be deemed a waiver of its right to seek the suspension of the privileges of membership privileges at a later date or against any other member.
8. Each member must file with the Office the mailing address and any changes thereto, to which monthly statements and other correspondence of the Club are to be mailed. Members shall be deemed to have received mailings from the Club five days after they have been mailed to the address on file with the Office.

In the absence of an address filing with the Office, any Club mailing may, with the same affect as describe above, be addressed as the General Manager may think is most likely to cause its prompt delivery.

SUSPENSION OF MEMBERSHIP OR USE PRIVILEGES

The privileges of membership may be suspended by the Club or such other disciplinary action may be taken which is deemed appropriate by the Club, including, but not limited to, the institution of a fine, if, in the sole judgment of the senior computer services international, the member or guest:

1. submits false information on the application, which, if it had been truthfully disclosed, would have rendered the applicant ineligible for membership;
2. permits the unauthorized use of a member's Club account;
3. exhibits unsatisfactory behavior, deportment or appearance, or acts in any other manner determined to not be in the best interest of the Club or its members;
4. fails to pay the membership contribution or dues, fees, dining minimums, assessments, charges or any other amount owed to the Club in a proper and timely manner;
5. fails to abide by these Rules and Regulations established for use of the Club Facilities, as may be amended from time to time;

6. treats the personnel or employees of the Club in an unreasonable or abusive manner;
7. fails to accompany a guest when required by the Club;
8. Engages in conduct that is improper or likely to endanger the welfare, safety, harmony or reputation of the Club or its members.

The UNACU Club may at a time restrict or suspend, for causes described in the preceding paragraph, all or any of the privileges of any member or guest to use all or part of the facilities provided at the Club. By way of example, and not limitation, the Club may suspend some privileges of membership while allowing a member to continue to exercise certain other privileges of membership. No members whose privileges have been fully or partially suspended shall, on account of any such restrictions or suspension, be entitled to a refund of any membership contribution or be relieved from the obligation to continue to pay the dues, fees or any other charges associated with membership. During the restriction or suspension, dues, fees and other charges shall continue to accrue and be payable. Under no circumstances shall a member be reinstated until all amounts due to the Club have been paid in full.

The member shall be notified of any proposed disciplinary action and shall be given an opportunity to be heard at the Club to show cause why the member should not be disciplined in accordance with these rules. If the member desires to be heard, he or she must provide a written request for a hearing. The Club shall set a time and a date for such hearing, which shall in no event be less than five days after such request. Depending on the severity of the violation in the discretion of the Club, membership or use privileges of the offending member, designee or immediate family member may be suspended by the Club pending a final resolution.

Any member who has had membership privileges terminated for any reason other than the failure to meet eligibility requirements shall not again be eligible for membership or admitted to use the Club under any circumstances.

LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY

Each member as a condition of membership, and each family member and guest as a condition of invitation to use the Club Facilities, assumes sole responsibility for his or her property. The Club is not responsible for any loss or damage to any private property used or stored at the Club.

Property or furniture belonging to the Club shall not be removed from the room in which it is placed or from the Club, without proper authorization. Every member is responsible for any property damage or personal injury occurring on the Club property, or at any activity or function operated, organized, arranged or sponsored by the Club, caused by the member, family members or guests. The cost of any repairs or replacements to equipment, furnishings or property of the Club caused by a member, family members, or guests shall be charged to the member's Club account

Members, family members, guests and all other persons who, in any manner, make use of, or accept the use of, any apparatus or who engage in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the UNACU Club, either on or off the Club property, shall do so at his or her own risk. Members hereby release, waive, satisfy and forever discharge the Club and its directors, officers, shareholders, partners, employees, affiliates, representatives, and agents, and the immediate family members of each of them, from any and all manner of actions, causes of action, damages, claims and demands whatsoever, including any claims arising out of negligence, in law or in equity, which the member may have now or at any time in the future, arising out of or resulting from the use of any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Club, including without limitation the use of golf carts whether or not provided by the Club, or the participation in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the Club, either on or off the Club property.

Should any member, family member or guest file a legal action against the Club for claim and fail to obtain judgment therein against it, the member shall be liable to the Club for all costs and expenses incurred by it in the defense of such legal action, including reasonable attorneys' fees and paraprofessional fees upon trial and upon appeal.

RESERVATIONS AND CANCELLATION

Dining Reservations are not required but are requested so that the dining facilities can be properly staffed. Please call **+256200959983** to make your reservations as early as possible

Members may be required to make reservations in advance for special events and Club sponsored parties. A full charge will be levied against those members who fail to either honor their reservations for special events and Club sponsored parties, or fail to cancel their reservations during the cancellation period. The Club will establish the cancellation policy from time to time.

Reservations for banquets and special private parties should be made at least four weeks in advance. A nonrefundable deposit may be required and cancellations charged for each person reserved. Catering policies and rules are outlined separately.

Food and Beverage Minimum

Charges against the food and beverage minimums will be applied during the calendar year. Any unused balance will be billed in December. Unused minimums may not be carried over from year to year.

Food and beverage charges incurred by members and their guests will be applied to the required minimum except as set forth below.

The maximum amount that may be charged against the minimum for any party sponsored by a Member, or any single dining occasion or function where more than 15 persons attend is \$150, regardless of the number of persons present or the actual amount of the charges. This policy

applies to all Member dining activities and private functions. Members may use multiple functions over the year to meet their minimum.

Alcoholic beverages, taxes, and the service charge **do not count** toward the required minimum.

GRATUITIES

A service charge, as determined from time to time by the Senior computer services International, is added to all food and beverage sales. Members may add a gratuity amount by noting the additional amount on the charge ticket.

Cash tipping is permitted at the Club for bag attendants, golf cart attendants, parking attendants, bartenders, and such other positions as management may determine to be appropriate.

In November, it is customary to send a letter from the Club Facilities providing the members with an opportunity to contribute to a Holiday Fund for employees, and a suggested contribution, of which payment will be voluntary, and will be included on each member's bill. The Club employs many people and this Holiday Fund provides the members with an opportunity to show their appreciation. Management of the Club shall be responsible for the distribution of these funds.

CHILDREN

Parents are responsible for and must control their children with due regard to the wishes and comfort of other members.

Children under twelve years of age are permitted on the Club property only if supervised by an adult.

DRESS CODE POLICY

The dress code has been established to complement the standards of excellence for which we are noted. T-shirts and cut-offs are not permitted anywhere at the club except going to or from a car and the locker room, and changing shoes in a car or the parking areas is prohibited when the locker rooms are open.

Main Clubhouse and Patio

Members, their children and guests must be properly attired at all times. .

Dress shirts with or without a collar are acceptable.
Shirts must be tucked in at all times.

Designer denim is permitted.

Hats are not to be worn in the main clubhouse dining areas.

Grill Room

Jeans without holes or tatters are permitted.

Hats and visors may be worn as long as the brim is forward.

Golf Course/Practice Areas

Men's golf shirts with collars, turtlenecks, mock turtlenecks, and designer collarless shirts. Shirts must be tucked in at all times.

Men's tailored slacks, golf slacks, and golf shorts. **(NO JEANS)**

Women's sleeveless shirts must have collars and collarless shirts must have sleeves.

Women's tailored shorts, slacks, golf skirts, and culottes.

Hats and visors must always be worn with the brim forward.

Not Acceptable:

Tank tops, T-shirts, halter tops, fishnet tops, cut offs, jeans, sweat pants, bathing suits, tennis shorts, athletic warm-up gear, athletic shorts or cargo shorts are not permitted.

No mid-thigh or short shorts are allowed.

LOCKER ROOMS

The Club is not responsible for any articles placed in the lockers or left in the locker rooms.

All clothing must be kept in lockers. Clothing left out will be collected and put in storage room and if not reclaimed within thirty days will be disposed of.

Anyone responsible for undue carelessness in keeping the locker rooms clean and orderly will be subject to disciplinary action or fined by the Club.

GUEST PRIVILEGES

Guests of members may be extended guest use privileges subject to payment of applicable guest fees and charges and in compliance with the rules and regulations established by the Club. Guest privileges may be limited, denied, withdrawn or revoked at any time by the Club.

1. On weekends and holidays, a member may entertain up to three guests and must accompany his or her guests. Unaccompanied guests are not permitted.

